

## MLAA Meeting Minutes Meeting

July 08, 2014

- July 08 Meeting called to order 1715L.
- Attendance: Mike Barr, Dave Elliott, Jeff Moore, Mark Shook, Larry Wright, Tom Shook, and John Scott.
- Absent: Richard Martin.

### I. Minutes.

- A. June minutes accepted.
- B. Motion- Barr, Second- Elliott, vote 4-0. Abstain: Shook, Shook (absent last meeting).

### II. Treasurer Report:

- A. Approximately \$86k in accounts.
- B. Moore attempting to get WIMMS access.
- C. Audit of Land Purchases.
  - a. Complete.
  - b. Only comment was audits weren't done timely, all else was in order.
  - c. ADG needs to complete final report.
  - d. See AIP20 below for more information.
- D. Annual Dues.
  1. Current 2014 outstanding Nienaber and Eler (\$750).
  2. Second late notices going out by end of July.
  3. Cox, Saunders: on going (\$8400).
- E. Grants.
  1. Master Plan (CDOT)
    - a. Notice to proceed sent. Also attached to these minutes.
    - b. Proceeding on schedule.
    - c. Questionnaire is on the website. Encourage others to fill it out.
    - d. First invoice paid.
    - e. Moore needs to file for reimbursement in WIMMS.
  2. Engineering Study Runway (COT)
    - a. Notice to proceed sent.
    - b. Jviation beginning process.
    - c. Scope of work should be available at next meeting before work proceeds.
    - d. Core and Bore to be done by end of August.
  3. AIP20 Land Reimbursement(FAA).
    - a. All current claims paid.
    - b. Received another bill that may be reimbursable.
    - c. Elliott checking to see if complete before we close out grant.

### III. Airport Development Committee.

- A. 8112 (Elliott/Lesher) progressing .

- B. 7953 (Kevin Williams) starting a plan for proposal.
- C. 8250 (Bennett) progressing.
- D. Red Barn. Sold to Jason Blair (battery shop).
- E. Well review by McCarthy, no update.
- F. Shook/Johnson.
  - 1. Plan under review by ADC and county.
  - 2. County inspected initial dirt work and found to be in compliance.
  - 3. Well permit under review by the state.
- G. ADC appointments.
  - 1. Lee Wolford, Lee Leshner, nominated Wyman Varnadoe for third.
  - 2. Motion to accept Varnadoe: Moore
  - 3. Second: Barr
  - 4. Vote: 4-0. Abstain Shook and Shook.

#### **IV. Johnston Lawsuit.**

- A. MLAA was presented with a stipulated settlement agreement.
  - 1. No objections from board on having Elliott sign agreement.
  - 2. Agreement signed and returned via lawyers.
  - 3. MLAA put up snow fence to discourage others from using the easement.
  - 4. MLAA also planning on having a sign made to further discourage use of easement.
- B. Avigation easement still a point of concern to Johnstons and basis for new appeal. Court date to follow.

#### **V. Ancillary Projects and Business.**

- A. Bylaws. No updates.
- B. Rules and Regulations. Voting rules to be presented at next meeting.
- C. Wind Clipper power line project—project sold again to new company.
- D. Mowing.
  - 1. New proposal is \$10/bale.
  - 2. Need to ensure bales not left in way of operations at airport.
  - 3. Question of price ok? More to follow.
  - 4. Discussion on charging by weight instead of by bale.
- E. Grazing. No update.
- F. Judge Orr realignment. No update.

#### **VI. Airfield**

- A. Lighting
  - 1. South PAPI is operational.
  - 2. North PAPI.
    - (i) Barr can fix for about \$800 in parts.
    - (ii) Board concurs to proceed with repairs.
- B. Barr to repair blue reflectors on west side.

- C. Barr and Elliott working up bill for insurance company from the Yankee accident.
- D. 7480 due for glider strip.
- E. Elliott going to remove trees on Cessna Drive.
- F. Elliot making a draft for Airfield Directory.
- G. Cross wind needs to be sprayed for weeds. Elliott to contact Paul.

## **VII. Safety and Security.**

- A. Vehicle on taxiway and runway.
  - 1. Mark Shook wondering what we should do about vehicles driving on taxiway and runway.
  - 2. Mike Barr stopped and reprimanded a couple in past week.
  - 3. Guidance is to talk to people and tell them it is unacceptable to drive on taxiway Alpha and runways.
  - 4. This is not just a board responsibility to enforce, but all members should be helping solve the problem.
- B. Mark Shook suggested signage on Cessna Drive stating “ Aircraft Have Right of Way” to replace yield signs that are not entirely clear in intent to people.
  - 1. Board in agreement with suggestion.

## **VIII. Facilities/Grounds.**

- A. Poles up for cameras. Awaiting update from Benda/Wolford on install plan.
- B. Richard Martin out of state until August 1<sup>st</sup>. Larry Wright will be main POC for issues.

## **IX. Vehicles.**

- A. POC at COS said need to stagger wire and nylon on broom for heat dissipation.
- B. We can also tag on to DIA contract for broom parts for a price break.
- C. Need to build sprayer for weeds around lights.

## **X. High Flights and Turf Runway.**

- A. Turf Runway
  - 1. Have parts for roller. Soon to be operational.
  - 2. Have may truck tire pieces from a guy who makes planters. Plenty available if anyone needs or wants them.
  - 3. Need access to the triple deck to mow the area.
  - 4. Marking runway every 250 feet with cones to allow ground visibility.
- B. Randy Rothe.
  - 1. Hydrowinch currently inop.
  - 2. Proposed to High Flights to buy a new double wide. Need more details.
- C. Operations.
  - 1. New Draft Operations Manual.
    - a) Posting on MLAA website as a draft.
    - b) Board to exchange correspondence emails on it so we can finalize the product at August meeting.
  - 2. Doing flights with CAP. Going well.

3. Picked up a new youth member who has been at every operations day since he joined.
4. Tow plane just had more repairs. Has had a lot of work in last 5 years.
5. Pfast road access would be of great asset to the club.
6. Runway crossing by vehicles.
  - a) All vehicles from HF that cross runway are to have ramp flags and cross only on official business.
  - b) If vehicles cross without ramp flag, it is without HF consent or knowledge.
  - c) HF is continually attempting to educate their members/users of proper procedures.
7. John Scott volunteered his time to fix the generator on the 49 Ford tractor.

## **XI. Users of Airport.**

- A. PRA 38.
  1. Rotors over Rockies meeting last month in Utah.
    - a) Nine chapters were in attendance.
    - b) Three of nine awards went to two machines from PRA 38.
    - c) Quarterly meeting is August 4<sup>th</sup>.
    - d) Two new members since last meeting.
- B. Powered Parachute people have been good stewards on keeping gate closed and secure.
- C. AEFEO. Kids doing really well. Many getting licensed this summer.
- D. EAA.
  1. Open House. Will EAA do an official after action report?
  2. Young Eagles—August 16<sup>th</sup>.
  3. Hanger Sale—August 23<sup>rd</sup>.
  4. Planning an airplane event for later in year also.

## **XII. Schedule of Events.**

- |           |                             |
|-----------|-----------------------------|
| A. Aug 12 | MLAA Board Meeting 5:00 pm. |
| B. Aug 16 | Young Eagles Rally          |
| C. Aug 23 | EAA Airport Hanger Sale.    |

## **XIII. Meeting Adjourned 6:35 pm**

## **XIV. Next Meeting—Annual meeting August 12, 2014. 1700L**

## **XV. Action items:**

- |   |                |
|---|----------------|
| A. Airport re-enumeration                               | Future project |
| B. Airport Signage                                      | Future project |
| C. 7480 for Glider strip decommission                   | Elliott        |
| D. Build correspondence and minute book 2010 to present | Moore          |
| E. Repair Keypad at gate                                | Moore          |

- |   |                          |
|---|--------------------------|
| F. Camera by gate                                       | Wolford                  |
| G. Jeff Anderson, MLAA Hanger door                      | Elliott                  |
| H. Fill around concrete pads                            | Elliott                  |
| I. Blue reflectors on west side                         | Barr                     |
| J. North PAPI/South PAPI                                | Barr                     |
| K. A3 signage   | Barr                     |
| L. Contact sign company for airport signs               | Elliott                  |
| <del>M. Contact men about broom repair</del>            | <del>Elliott</del>       |
| <del>N. Falcon Herald and invites for open house</del>  | <del>Elliott</del>       |
| <del>O. Get tax info for 2014 billings</del>            | <del>Elliott/Moore</del> |
| <del>P. Build 2014 database and send out billings</del> | <del>Moore</del>         |
| News Letter   |                          |
| <del>Q. Coordinate with EAA for open house</del>        | <del>Shook/Martin</del>  |

## Meadow Lake Airport Association, Inc.

13625 Judge Orr Road, Meadow Lake Airport (kFLY), Peyton, CO 80831-6051

June 10, 2014

Jviation, Inc.  
900 A. Broadway, Suite 350  
Denver, CO 80209

Subj: **MEADOW LAKE AIRPORT MASTER PLAN/ALP UPDATE: NOTICE TO PROCEED**

Ref: (a) Consultant and Professional Services Agreement between Meadow Lake Airport Association and Jviation, Inc. dtd June 10<sup>th</sup>, 2014  
(b) Colorado Discretionary Aviation Grant 14-FLY-01 dtd Feb 24, 2014

Dear Sir/Ma'am:

The Board of Directors of the Meadow Lake Airport Association (MLAA) is pleased to accept the Professional Services Agreement with Jviation, Inc. (reference a), along with funding provided by the Colorado Discretionary Aviation Grant (CDAG) 14-FLY-01 (reference b) to develop and publish an Update to the 2008 Master Plan and ALP for Meadow Lake Airport, Falcon/Peyton, Colorado.

With this announcement, the Board of Directors of the MLAA hereby issues the Notice-to-Proceed for expenditure of CDAG and MLAA funds as specified in reference (a). Per the provisions of reference (a), the MLAA and Jviation shall work together to adhere to the provisions of Colorado Discretionary Aviation Grant program compliance measures:

- To submit grant draw down requests for costs incurred (via WIMS)
- To verify satisfactory completion of the project.

The Board of Directors appreciates the opportunity to work with the staff of Jviation, Inc to develop and publish a realistic Master Plan and ALP Update for the Meadow Lake Airport.

If I may be of any further information or assistance, please contact me at the following numbers:

cell: (719) 339-0928 home (office/fax): (719) 683-7736  
email: [falcon20flier@msn.com](mailto:falcon20flier@msn.com) hangar (office/fax): (719) 683-2847

Sincerely,



David E. Elliott  
President, MLAA Board of Directors

[www.meadowlakeairport.com](http://www.meadowlakeairport.com)